



*Leaders in Placing Americans with Disabilities in Jobs*

**Americans with Disabilities Act (ADA) & Reasonable Accommodations**

**NTI complies with the ADA by:**

- Considering all applicants with disabilities for employment using the same hiring criteria as are used for the employment of persons without disabilities.
- Considering employees with disabilities for promotion using the same criteria that are used for the promotion of employees without disabilities.
- Offering a barrier-free and accessible workplace.
- Making scheduling and other adjustments to reasonably accommodate employees with disabilities. When a reasonable accommodation is requested, NTI requires that the employee provide appropriate documentation to support the request. NTI reserves the right not to accept the employees requested accommodation if it creates an undue hardship for the company. Additionally, NTI may implement its own reasonable accommodation that is not identical to the request of the employee.
- Educating employees and other service providers to the fact that individuals with disabilities are employed by NTI and should not be discriminated against.
- Posting notices explaining the provisions of the ADA and workforce rights under the law.
- Provide written job descriptions to assure the company's compliance with the ADA and other federal and state employment laws.

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*Please contact [sales@nticentral.org](mailto:sales@nticentral.org) about any business inquiries. We will be happy to work with you to find the right solution for your company*

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