



NO FEE MANUAL CASH DISBURSEMENTS

Visa Requirement

Employers in your area have introduced the ALINE Card by ADPSM Visa[®] Cards pictured here.

These embossed Visa prepaid debit cards offer increased safety and convenience to their employees.

MANUAL CASH DISBURSEMENTS

Cardholders are allowed to withdraw the cash from their prepaid card.* This is a manual cash disbursement that Visa Member Banks must honor on all valid Visa cards whether the card is embossed or unembossed, personalized or not personalized with the cardholder's name. No surcharge or other fee should be added to the transaction amount. Do not refer cardholders to ATMs for service.

DISBURSEMENT RULES*

The Visa U.S.A. Inc. Operating Regulations require that members authorized to provide cash disbursements make manual cash disbursements to other issuers' Visa cardholders, even if the cardholder does not have an existing banking relationship with that member.*

Visa cardholders shall have cash access to the penny on a valid Visa card. Visa Member Banks may not establish a minimum transaction amount for manual cash disbursements. Members may establish a maximum cash disbursement amount of not less than US \$5,000 (or local currency equivalent) per day, per cardholder.

Members are reminded that manual cash disbursements require only one piece of positive identification (such as a valid passport, driver's license or government identification card with picture) to validate the cardholder's identity. The signature on the Visa card must also be compared with the signature on the transaction receipt.

Members are reminded that they must comply with this requirement and all other requirements of the Visa U.S.A. Inc. Operating Regulations concerning manual cash disbursements.*



Visa and ADP thank you for making this service available for cardholders.



*Certain conditions may apply to cash disbursements in accordance with Visa U.S.A. Inc. Operating Regulations and Visa Prepaid Card program guidelines.

ADP issues the ALINE Card by ADPSM Visa Card pursuant to a license from Visa U.S.A. Inc.